

STUDENT NOTICE OF EXCUSED CIVIC/POLITICAL ABSENCE

Ed. Code § 48205(a)(12)

Date:

To: [Principal / Attendance Office / Teacher]

School:

I am writing to provide advance notice that I will be absent from school on [date] in order to participate in a civic or political activity.

Pursuant to California Education Code § 48205(a)(12), a student is entitled to one excused absence per school year for the purpose of engaging in a civic or political activity, provided advance notice is given. This letter serves as that notice.

Please mark my absence on that date as excused under Education Code § 48205(a)(12).

Because Los Angeles Municipal Code § 45.04 addresses daytime curfew during school hours, I request written confirmation that this absence will be marked excused pursuant to § 48205(a)(12), so that I may have documentation of my lawful absence.

Thank you.

Sincerely,

Student Name:

Grade:

Student ID: